

27th September, 2021

**The General Manager
Department of Corporate Services
Bombay Stock Exchange Limited**

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The National Stock Exchange of India Ltd.

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Security Code No. : ALANKIT

Subject: Regulation 30 and 44 of the SEBI (Listing Obligations and Disclosure Requirements) 2015: Proceedings of 32nd Annual General Meeting held on 27th September, 2021 held through Video Conferencing/ Other Audio Visual Means Facility

Dear Sir,

In compliance with the requirement of Regulation 30, Part-A of Schedule III of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, we are pleased to inform you that the 32nd Annual General Meeting (AGM) of the members of the Company was duly convened and held on 27th September, 2021 at 10.00 a.m. through video conferencing/other audio visual means ("VC/OAVM") facility.

Ms. Ritu Tomar, Company Secretary of the Company extended a warm welcome to all the shareholders, Directors and other invitees, who joined over VC.

Mr. Harish Chandra Agrawal, Shareholder proposed and Mr. J.K. Singla, Shareholder seconded the name of Mr. Yash Jeet Basrar, Independent Director of the Company to chair the proceedings of the Meeting.

The number of shareholders as on cutoff date for e-voting i.e. 20th September, 2021 was 40,824.

The Chairman called the meeting to order as requisite quorum was present as per information provided by NSDL. The Company Secretary introduced Directors and Invitees present at the meeting and asked to give brief introduction. All the Directors and invitees present also introduced themselves.

The Following Directors and Invitees were present

- Mr. Ankit Agarwal, Managing Director joined the meeting through VC.
- Mr. Ashok Shantilal Bhuta, Independent Director joins the meeting in person from Alankit H.O, New Delhi.
- Mr. Yash Jeet Basrar, Independent Director joins the meeting in person from Alankit H.O, New Delhi.
- Mrs. Meera Lal, Independent Woman Director joins the meeting through VC from her residence, at Ranchi, Jharkhand.
- Mrs. Preeti Chadha, Non-Executive Director joins the meeting in person from Alankit H.O, New Delhi.

CIN : L74900DL1989PLC036860

Registered Office : 205-208, Anarkali Complex, Jhandewalan Extension, New Delhi -110055, India

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Listed on the National Stock Exchange (NSE) and the Bombay Stock Exchange (BSE)

- Mr. Gaurav Maheshwari, Chief Financial Officer
- Mr. Sanjiv Aggarwal, Partner BK Shroff & Co., Chartered Accountants, Statutory Auditors, Joined the meeting through VC from his office, New Delhi.
- Mr. NC Khanna, Scrutinizer & Secretarial Auditor joins the meeting through VC from his office, New Delhi.

Since, the Notice along with Directors report and the Accounts for the financial year ended 31st March, 2021 were circulated through email and also present on the website of the company, the same were taken as read with the consent of the members.

The Chairman then requested Mr. Gaurav Maheshwari, Chief Financial Officer of the Company, to read the Auditor's Report and there were no qualifications in the Auditor Report.

The Company Secretary then informed the members that:

- the Board of Directors have appointed Mr. N C Khanna, a Company Secretary in whole time practice as the scrutinizer to scrutinize the remote e-voting and voting during the AGM process in a fair and transparent manner.
- The e-voting period commenced on Friday, 24th September, at 10.00 A.M. and ended on Sunday, 26th September, 2021 at 05.00 P.M.

It was stated in the meeting that for each agenda items as set out in the Notice of the AGM, e-voting would be taken for the members. The following businesses as set out in the Notice of the 32nd Annual General Meeting were voted at the meeting:

Ordinary Business:

1. Adoption of Standalone and Consolidated Financial Statements for the year ended 31st March, 2021 together with the report of the Board of Directors and Auditors thereon.
2. Re-appointment of Mr. Ankit Agarwal (DIN: 1191951) as Director, who retires by rotation and being eligible offers himself for re-appointment.
3. Declaration of final dividend of Re. 0.20/-per Equity share of face value of Re. 1.00 each for the financial year ended 31st March, 2021.

Special Business:

1. Special Resolution to continue the Directorship of Mr. Yash Jeet Basrar, Independent Director of the Company in terms of Regulation 17(1A) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015.
2. Special Resolution for approval of related party transactions to be entered with Group Companies.

Mr. Yash Jeet Basrar, Chairman then concluded the meeting and thanks all the Director(s), Invitees and shareholders for participating in the meeting. He informed that no query was received from any Shareholder. The meeting concluded at 10:40 a.m. and the e-voting facility was kept open up to 11:00 a.m. to enable the members to cast their vote.

Voting Results (Remote e-voting and vote cast at the AGM) together with the Scrutinizer's Report with regards to above business will be disclosed to the Stock Exchanges separately.

This is for your information and record.

Thanking you,

Yours Faithfully,
For **ALANKIT LIMITED**

RITU TOMAR
COMPANY SECRETARY & COMPLIANCE OFFICER

